

Annual Security Report & Annual Fire Safety Report

Whitman College

October 1, 2013

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act is a federal law that requires colleges and universities to disclose information about crime on and around their campuses.

Introduction Statement

Whitman College is concerned about the safety and welfare of our campus members and guests and commits itself to promoting a safe and secure environment. Because no campus can totally isolate itself from crime, Whitman College has developed a series of policies and procedures designed to ensure that precautions are taken to protect the campus community.

Disclosure of Crime Statistics

The Dean of Students Office and Campus Security prepare this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with local law enforcement, Campus Security, Residence Life, Judicial Affairs, Sexual Misconduct Prevention Coordinator, Business Office, and other college areas. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. The annual security report includes statistics for the three most recent calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Whitman College; and on public property within or immediately adjacent to and accessible from the campus. The statistics must be gathered from campus security, the Walla Walla Police Department, and other school officials who have "significant responsibility for student and campus activities" such as the Student Conduct Administrator. The report also includes institutional policies concerning campus security such as sexual misconduct and other matters.

The annual security report must be published and distributed to current students and employees by October 1st of each year. An email will be sent to current students and employees prior to October 1st that announces the report's availability, a list and a brief description of the information contained in the report and the exact address (URL) of the Internet Web site at which the report is posted (<http://www.whitman.edu/content/security/annualreport>). A paper copy of the annual security report will be provided to any students or employees on request. Requests for a paper copy should be directed to Campus Security at 509-527-5777.

A notice containing a statement of the annual security report's availability, a description of its content and the opportunity to request a copy will also be provided to prospective students and prospective employees.

Reporting of Criminal Offenses

Whitman College encourages students, employees and campus visitors to accurately and promptly report crimes to the Walla Walla Police Department and the Whitman College Campus Security Office. Please note that Campus Security is not a police department and filing a report with Security alone is not the same thing as making a report to the Walla Walla Police Department.

Emergency criminal offenses should be reported to the Walla Walla Police Department by dialing 911 and then contacting Campus Security at 509-527-5777 (only the last four digits are needed when dialing from an on-campus telephone). Non-emergency criminal offenses should be reported to Campus Security at 509-527-5777. Campus Security can aid in the reporting of non-emergency criminal offenses to the Walla Walla Police Department as needed or requested. Please report any suspicious activity or person inside buildings or around residence halls, loitering around campus or in parking lots to Campus Security. The campus has seven (7) blue light phones at the following campus locations:

1. Phi Delta Theta, 715 Estrella—In Front Yard
2. Maxey Hall—S.E. Corner
3. Maxey Hall—N.W. Corner
4. Memorial Hall—NE side, near outdoor tennis courts
5. Music Building—S.E. Corner
6. Prentiss Hall—Near Bridge in front of Prentiss Hall
7. North Hall—In yard in front of North Hall

These phones have a red 911 emergency button that dials the Walla Walla Police Department dispatch. If the red button is pushed and no one responds to the police dispatcher, the Walla Walla Police Department contacts Campus Security, who responds to the site. These phones also allow you to dial on-campus numbers, including Campus Security at 5777. Each residence hall also has a telephone located on the exterior of the hall next to the main front door. These phones dial both on-campus and off-campus numbers but require you to dial a 7 before dialing an off-campus number. However, in an emergency, you would simply dial 911 to reach the Walla Walla Police Department.

In addition to the blue light phones, we also offer a Whitman StaySafe smart phone app. The app features an emergency button that, when pressed, will automatically send the name, phone number, and GPS location via text message to Campus Security; as well as offer the user the option to initiate a phone call to Security if they are in a position to speak on the phone. In addition, the app features a red button that allows users to choose up to three contacts that can text the sender's name, phone number, and GPS location at the press of a button signaling the sender needs assistance as well as a green button that allows users to choose one contact that can text the sender's name phone number and GPS location letting them know the sender is safe. Finally the app also offers users instant contact with other safety and help resources at the push of a button: 911, Whitman Health Center and Campus Security.

Reporting Options:

You can also report crimes to the following areas. Reports made to these areas are evaluated for the purpose of making timely warnings to the community and inclusion in the annual statistics.

Security Officer	509-527-5777	Memorial Building 137
Dean of Students	509-527-5158	Memorial Building 325
Student Conduct Administrator	509-527-5158	Memorial Building 325
Associate Dean-Title IX Administrator	509-527-5158	Memorial Building 325
Associate Dean-Residence Life/Security	509-527-5297	Memorial Building 130

Campus Security Authorities:

Campus Security Authorities (CSAs) are campus security officers or other campus officials with significant responsibility for campus and student activities. All CSAs have responsibility under Clery to report information for timely warnings and crime statistics. At Whitman, CSAs fall into one of four categories which include:

1. Campus security officers.
2. Staff or students other than campus security officers, who have responsibility for campus security including individuals who monitor access into a campus facility, act as event security or escort students around campus after dark.
 - Intercultural Center Interns
 - Reid Campus Center Building Managers
 - Resident Assistants
 - Security Escorts
 - Student Academic Advisers
3. Individuals or offices specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
 - Dean of Students Office
 - Residence Life Office
 - Student Conduct Administrator
 - Title IX Coordinator
4. An official of an institution who has significant responsibility for student and campus activities. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.
 - ASWC Club/Organization Advisers
 - Athletics Director
 - Coaches, Varsity & Club Sports
 - Debate Coaches
 - Greek Adviser
 - Intercultural Office Staff
 - Outdoor Program Staff
 - Student Activities Office Staff
 - Student Engagement Office Staff

Voluntary Confidential Reporting

Faculty, staff and students at Whitman, as well as community members, may submit a confidential care report using our "Advocate" on-line system. The Advocate public care report log-in (whitman-advocate.symplicity.com/public_report) allows a person to submit a confidential report in three areas

- issues of general care/concern (eating disorders, substance abuse, mental health issues, etc.);

- campus policy violations (property damage, inappropriate access, academic dishonesty, etc.);
- sexual misconduct (in appropriate contact, sexual assault, dating and domestic violence, stalking)

Crime Reports and Timely Warnings

Security Officers are required to document their activities during their shifts. At the end of their shifts, Security Officers use these activities to write a security log, which is emailed to campus budget officers and other department heads for review. Crimes which are either directly reported to Security Officers during their shifts or discovered by Security Officers during their shifts are entered into the Daily Crime Log, which is available at <http://dailysecuritylog.wordpress.com/>.

When a crime is reported by a campus security authority to Security Officers or another of the campus reporting options, the Dean of Students, the Director of Security and/or the Security Director's supervisor will determine if a timely warning should be issued. A timely warning is information about a serious situation or pattern of incidents which occur on the campus, on adjacent public property and on reportable non-campus property, issued to the campus community when in the judgment of the Dean of Students, the Director of Security and/or the Security Director's supervisor; it constitutes an ongoing or continuing threat. This warning will be issued by the Dean of Students Office through the college email system to students and employees.

Depending on the particular circumstances of the situation, especially those that could pose an ongoing, continuing threat to the community and individuals, the Security Office may also distribute flyers to each residence hall through the Resident Directors, each administrative office, the Academic Division Offices, the Fraternities through the Greek Adviser, the athletic facilities and the Physical Plant. If deemed appropriate, flyers will be posted on the entrances to campus buildings. Anyone with information they think warrants a timely warning should report the circumstances to Security at 509-527-5777 or to any of the offices listed above as reporting options.

The College also requests that the Walla Walla Police Department provide the Director of Security with information regarding crimes on campus or adjacent to the campus for the purpose of issuing timely warnings.

Medical and mental health practitioners and ecclesiastical leaders excluded from reporting can contribute to anonymous, aggregate data collection.

Emergency Response and Evacuation Procedures

Whitman College's Emergency Response and Evacuation Procedures coordinate College and community resources in order to protect life and property following an emergency on the Whitman College campus, provide for the physical and emotional well-being of community members, and return the College to normal functioning as soon as possible.

Knowing it is impossible to predict each and every incident which might constitute a community crisis, the severity and extent of the crisis will determine the level of response. Major disasters require a significant, immediate life-safety response, followed by on-going College-wide coordination. Other incidents would require a coordinated response with a less extensive life-safety component.

Determination of an Emergency

The Emergency Response Plan is under the executive direction of the College President who will determine whether the plan is to be activated and oversee implementation of the plan. In the absence of the President, the Treasurer /CFO will assume the role, followed in order by the Provost/Dean of Faculty, the Dean of Students, the Dean of Admissions, and the Chief Information Officer.

When appropriate, the President will make an official declaration of emergency, including the nature of the emergency, names of individuals in designated roles, and other changes in decision making structure, authority and process.

Emergencies will be categorized into three levels:

Level 1 Emergencies - can be handled through normal operating channels. These might include minor chemical spills, most deaths/suicides, low-level acts of violence, sewer stoppages, power outages, weather-related situations and false alarms.

Level 2 Emergencies - require a coordinated response beyond that of normal operating channels, but do not include significant damage to College facilities. These situations are likely to traumatize a significant number of community members, for example some deaths, violence or civil unrest, and major power outages. Level 2 emergencies may require initiation of the Emergency Management Plan to ensure coordinated communication and decision making.

Level 3 Emergencies – require a coordinated response beyond that of normal operating channels and include significant damage to College facilities. These situations may include emergencies such as floods, earthquakes, major chemical incidents, major fires and major acts of violence. Level 3 emergencies always require initiation of the Emergency Plan.

Notification and Dissemination of Information

Any member of the Whitman College community should feel empowered to initiate an emergency response by calling 911. Once an emergency has been declared, the College will work to keep the campus community informed with as little delay as possible. To this end the College has purchased mass notification systems called 'Blackboard Connect' and 'Informacast'. These systems allow us to send messages using phones, text devices and email. In addition the College has installed Voice-over IP phones in classrooms and offices. The phone system includes a feature that allows the phone to act as a public address system and send out a recorded message that is broadcast over each phone. The College will also post information as it is available on the Whitman College web page under the "Headline News" banner. The content of any notifications will be the responsibility of the Public Information Officer or her designee in conjunction with the College President or his designee.

In the event of an emergency or dangerous situation that poses an immediate threat to the safety of the campus community, community members will be given instructions using one of the mass communication systems or by the utilization of a "runner" who has been instructed to deliver emergency information door-to-door. The instructions will most likely be to either evacuate the building and gather in a designated location or to "Shelter in Place," locking/barricading doors and windows if necessary.

Information will be disseminated as quickly as possible without delay taking into consideration the safety of the campus community. The content of the notification may be limited based on the professional judgment of responsible authorities such as law enforcement agencies. If information is limited it will be as

an effort not to compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Testing Emergency Response Systems and Plans

All mass notification systems will be tested at least once each semester. The test will include the statement “this is a test”. Whitman College Technology Services will make available, on request, documentation of the test.

Evacuation drills will be conducted at least once per semester in all campus buildings. Drills in residence halls will be unannounced. Drills in academic or administrative buildings will be announced by providing the date of the drill. This notification is given in an effort to minimize disruption of classes.

The Emergency Response Plan will be reviewed after each emergency and at least once per year. The Whitman College Safety Department will conduct an emergency exercise, in the form of a ‘table top,’ functional or full-scale exercise annually. A report of the exercise may be requested from the Safety Department. In the near future all documentation of emergency drills and exercises will be located on the Whitman College Safety Department web page.

Missing Student Notification

Whitman College has established a policy and procedure for missing student notification. One of the following individuals or offices should be contacted if a student living in on-campus housing has been missing for at least 24 hours. Note that the following steps may also be taken, if circumstances warrant, for a student who has been missing for less than 24 hours.

- Resident Assistant, Residence hall in which missing student resides, contact information varies
- Resident Director, Residence hall in which missing student resides, contact information varies
- Security Office, Memorial Hall 137, [509-527-5777](tel:509-527-5777)
- Associate Dean-Campus Life, Memorial Hall 130, [509-527-5297](tel:509-527-5297)
- Dean of Students, Memorial Hall 325, [509-527-5158](tel:509-527-5158)

Every residence hall student has the option to register a contact person to be notified by college officials if that student is determined to be missing. The list of contact persons will remain confidential and accessible only by the Dean of Students, Associate Dean for Campus Life, Director of Security, and law enforcement officers in accordance with a missing person investigation. Local law enforcement will be notified of all students determined to be missing, whether they have registered a contact person or not. The parent or guardian of a student under 18 years of age and not emancipated will be notified should that student be determined to be missing.

When a student is thought to be missing, communication between appropriate campus officials is vital. If the student’s resident assistant or resident director is notified, she or he will immediately contact a security officer, the Dean of Students, or the Associate Dean for Campus Life. Once one of these individuals is contacted, the other two will be notified to ensure communication of all pertinent information. Upon notification of a missing student, the residence life staff (RA’s and RD’s) will be contacted to determine if the student’s whereabouts are known. The Dean of Students may also seek to determine the student’s

whereabouts. If these steps do not locate the student, the Dean of Students may contact the student's confidential contact person (if one is listed) or the student's parent/guardian. If they are non-emancipated and under 18 years of age the parent/guardian will be called. The call will be to inform him or her of the student's status and inquire about his/her whereabouts in the event that the contact person knows the location of the student. If the student is still missing after this notification, the Dean of Students may notify campus staff and faculty of the missing student through the campus email system and inquire if any employees of Whitman know where the student may be. If these steps do not locate the student, the Director of Security, with the authorization from the Dean of Students, will convene an investigation to try to locate the student. This investigation may include interviewing residents, peers, and other Whitman community members who may have information regarding the location of the missing student. Upon direction by the Dean of Students, the Director of Security may also notify local law enforcement of the missing student in accordance with the investigation.

If circumstance warrant, these steps may be followed if a student has been missing for less than 24 hours.

Security and Access Regarding Campus Facilities

During business hours, most College facilities are open to students, parents, employees, contractors, guests and invitees. During non-business hours access to College facilities is by an authorized key, a valid ID card or admittance via a Security Officer, upon proper authorization. Some College facilities are locked 24 hours a day, seven days a week and require a valid ID card to gain entrance. Examples include Baker Ferguson Fitness Center, all residence halls and Sherwood Center. Other College facilities are locked unless a college event is being hosted in the facility. Examples include Baker Faculty Center, Cordiner Hall and Bratton Tennis Center. Other College facilities have individual hours, which may vary at different times of the year. Examples include the Penrose Library and Reid Campus Center.

Exterior residence hall doors are locked 24 hours a day and accessible only by a valid ID card, key code combination or a key. Over extended college breaks, the exterior doors of residence halls are secured, and equipped with a separate lock from the regular key issued to resident students. Doors with swipe access have swipe access changed, in addition to the key change.

The exterior doors of the student interest houses are locked 24 hours a day and accessible only by a valid key. During summer breaks, interest house exterior door keys are collected from residents and the houses remain locked during this period. Over winter break, students keep their keys but they are told they are considered trespassers if they enter during the breaks. Security checks to make sure the houses are secure during breaks.

Students and employees living in college-owned houses are responsible for determining when to lock and unlock their exterior doors and for securing the facility during extended breaks. The fraternity houses are also responsible for determining when to lock and unlock their exterior doors and for securing the facilities during extended breaks.

Emergencies may necessitate changes or alterations to any posted schedules. Campus Security Officers patrol the campus throughout the day and night, and report any areas or items that are a safety or security concern in their security logs. The Security Officers look for safety/security issues such as lighting, alarms, landscaping, locks and construction during their rounds. The security logs are received by numerous offices including the Dean of Student's Office, the Treasurer's Office and the Physical Plant, who respond to reported safety/security issues.

Campus Enforcement Authority

Whitman College Security Officers have the authority to enforce the policies of Whitman College. This includes having the authority to ask people for identification and to determine whether individuals have lawful business at Whitman College. It also includes asking unauthorized person to leave campus events and/or property. They also have the authority to contact local law enforcement authorities in seeking compliance with local, state and federal laws. Security Officers do not possess arrest power. Criminal incidents are referred to the Walla Walla Police Department who have jurisdiction on the campus.

The Security Officers maintain a working relationship with the Walla Walla Police Department. At this time, the Security Officers have little on-going contact with the Washington State Police, the Sheriff's Department or the State Liquor Control Commission. If needed or requested, Whitman College Security Officer would work with these agencies. Crime victims and witnesses are strongly encouraged to immediately report crime to the Security Office and the Walla Walla Police Department. Prompt and accurate reporting will assure timely warning notices on-campus.

Professional and Pastoral Counseling Reporting

Professional and pastoral counselors employed by Whitman College have a professional obligation of confidentiality regarding information disclosed during a counseling session. Whitman College does not have a written policy which requires psychological and pastoral counselors to inform their clients of the procedures to report crime to Security Officers and/or local law enforcement. Medical and mental health practitioners and ecclesiastical leaders excluded from reporting can contribute to anonymous, aggregate data collection.

Criminal Activity at Off-Campus Locations

When a Whitman student is involved in an off-campus offense, local law enforcement will respond to the incident. In addition, Whitman College fraternities, which are recognized off-campus student organizations, are also under the jurisdiction of the Walla Walla Police Department. (Whitman sororities occupy a section of Prentiss Residence Hall so they are considered on-campus student organizations). Security Officers may assist in responding to and investigating an incident at a fraternity when requested to do so by local law enforcement. College officials meet regularly with Walla Walla Police Department representatives to discuss issues relating to off-campus incidents. In addition, crime statistics from the Walla Walla Police Department are included in Whitman's annual security report.

Security Awareness/Crime Prevention Programs

During the new student orientation programs in August and January, new students are informed of services offered by the Whitman College Security Office. The Residence Life staff informs students on ways to maintain personal safety and residence hall security. A sexual assault prevention program (Green Dot) is also presented to new students during the orientation program. A second orientation program (Consent) reviews the definition of the sexual misconduct policy, the issue of consent and gives examples of how Whitman students ask each other for consent in intimate situations. At this time, there are no similar security awareness programs offered to employees.

Crime prevention programs on personal safety and theft prevention are conducted on campus in various formats throughout the year. Campus Security personnel facilitate programs for students, employees and others associated with the College. Programs for residence hall staff are provided each semester, providing a variety of educational strategies and tips on how to protect against assault, theft and other crimes.

The campus also has an escort service for students and employees which provides escort to and from campus facilities and up to two blocks off the campus from 7 p.m-1 a.m. seven days a week during the academic year. Security officers can also provide escorts, when student escorts are not in service. **Tip:** To enhance personal safety in the evenings, walk with friends or call Security at 5777 for a Security escort.

When time is of the essence, information is distributed to the campus community through timely warning memos sent over the college's electronic mail system by the Dean of Students Office

CAMPUS POLICIES

Alcohol:

Alcohol use continues to be an issue of concern on college campuses all across the country. Its abuse by Whitman's students is strongly discouraged because such behavior is absolutely counterproductive to the goals and mission of the college. Whether or not students choose to drink alcoholic beverages is their personal decision; however, individuals are held personally accountable for their actions at all times. The primary objectives of the college's policy and procedures regarding alcoholic beverages are (a) to promote responsible behavior and attitudes among all members of the college community, (b) to educate students concerning the use and effects of alcoholic beverages in order to promote responsible decision-making, and (c) to help individual students experiencing difficulties associated with the use of alcohol.

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Regulations Concerning Alcohol

1. There shall be no drinking of alcoholic beverages and no open containers of alcoholic beverages in public places on the college campus or public areas in campus buildings. Exceptions may be made on an event-by-event basis under the following conditions:
 - o The use of alcoholic beverages will be in full compliance with the Washington State Law.
 - o The event is sponsored by a college-affiliated organization or an organization that has reserved the facility according to college procedures.
 - o A college faculty or staff member assumes responsibility for the event and agrees to be present for its duration.
 - o The department, division, office, or administrator responsible for the facility being requested agrees to the terms of the use of alcoholic beverages and the facility.
2. No ASWC fees or residence hall fees may be used for the purchase of alcoholic beverages.
3. Students and student groups must avoid the direct or indirect sale of alcoholic beverages.

4. Students will be held directly responsible for the destruction of personal or public property, the violation of the safety or rights of other persons, or the violation of any other campus regulations which may occur while they are under the influence of alcohol. Excessive consumption and/or purchasing large quantities of alcoholic beverages are considered a violation of the alcohol policy.
5. Students should be familiar with the Washington State law that governs the use and purchase of alcohol

Washington State Law

Students should know that the alcoholic beverage laws of the State of Washington and the City of Walla Walla specify the following:

It is unlawful for people under the age of 21 years to acquire or have in their possession or consume any liquor except as administered by their physician or dentist for medicinal purposes. It is a violation of the State Liquor Act punishable by a maximum fine of \$5,000 or imprisonment, or both, for any person under the age of 21 years to purchase alcoholic liquors or to enter or remain on the premises of any establishment licensed to sell liquors at retail. The sale of alcoholic liquor to minors is a felony and the giving or supplying of alcoholic liquor to people under the age of 21, either for their own use or for the use of any other person for consumption on the premises or anywhere else, is a gross misdemeanor. The misrepresentation of age and the use of false or forged documents to obtain alcoholic beverages are gross misdemeanors punishable by a maximum fine of \$5,000.

Drugs

The possession, use, or distribution of illegal drugs or other controlled substances is a violation of the law. The college has chosen to take a strong stand against the use of controlled substances because of the significant risks that students assume when deciding to use them. Many of these substances are physically or psychologically addicting; the composition of "street" drugs can never be determined by the user and is often dangerous; strictly enforced laws and policies can lead to serious consequences for even the experimenter or occasional user. For example, jail sentences may be imposed, fines may be levied, and one's status with the college as well as future employment opportunities may be jeopardized. The negative personal consequences that can happen to a student far outweigh any brief exhilaration or escape. The college strongly believes that any use of controlled substances is antithetical to the growth and development of students and contrary to the mission of Whitman College. Some drugs and substances, although not illegal, may also cause harm and are dangerous to use. The college may apply disciplinary procedures to students who abuse these substances. The college recognizes that substance use and abuse can cause serious problems for students, and wishes to provide information or personal assistance to anyone who seeks it. Current information regarding abuse is available from the Health Center. Personal counseling and referral to community resources are available in the Counseling Center and the Health Center.

Regulations Concerning Drugs

It is a violation of college policy to use, possess or distribute any illegal drug or controlled substance, except as expressly permitted by law. Any student choosing to violate this policy, or the laws of the State of Washington, should be prepared to accept the consequences of his/her decision. The college reserves the right to pursue legal and/or its own judicial action should students violate the law or this policy.

Drug and Alcohol Prevention Programs

Whitman College continues to develop a program to prevent the illicit use of drugs and the abuse of alcohol for students. Our current program provides services related to drug use and abuse including the dissemination of informational materials, such as the student handbook, educational programs, counseling services, referrals and college disciplinary efforts. Employees have two options for dealing with the illegal use of drugs and/or the abuse of alcohol. The College contracts with Cigna to provide an employee assistance program. As part of this employee assistance program, Cigna offers College employees anonymous, confidential alcohol abuse and/or drug abuse counseling and resource referrals. Also, employees who are enrolled in the College's medical plan are provided with a chemical dependency treatment benefit (including both alcohol and drugs).

The Associate Dean of Student: Student Programs and Activities provides the overall coordination of the drug and alcohol prevention program. However, many services are the responsibility of other areas of the institution. These include:

- Counseling Services
- Dean of Students
- Health Services
- Institutional Research
- Judicial Affairs
- Residence Life and Housing
- Security Office

To review Whitman College's Annual Drug-Free Schools and Communities Act information, please go to: <http://www.whitman.edu/offices-and-services/dean-of-students/drug-free-schools-and-community-act>

Sexual Offense Response Procedures:

If you feel you have experienced an incident of sexual misconduct, you are urged to take the following actions:

1. Seek emotional support:

- Sexual Misconduct Prevention Coordinator/Advocate—509-527-5208
- Counseling Center—509-527-5195
- YWCA—509-529-9922 (24 hour/7 days a week)

2. Seek medical attention as soon as possible.

- Health Center—509-527-5185
- Planned Parenthood—509-529-3570

- St. Mary Medical Center—509-525-3320/Walla Walla General Hospital –509-525-0480

3. Report the incident

- Sexual Misconduct Victim’s Advocate—509-527-5208/509-529-1082
- Campus Security—509-527-5777
- Walla Walla Police (emergency)—911

4. Investigate judicial/legal options

- Dean of Students—509-527-5158
- Title IX Administrator—509-527-5158
- Walla Walla Police (non-emergency)—509-527-1960

Providence/St. Mary Medical Center and General Hospitals offer a forensic exam that will collect evidence of a sexual assault. This exam should be completed within 72 hours of the incident, but preferably as soon as possible. In order to preserve evidence, it is important not to bathe or shower prior to seeking medical attention. It is also critical that any articles that could be used as evidence, such as clothing, sheets, couch cushions, etc, be placed in separate bags and given to the Walla Walla Police Department.

If you report an incident of sexual assault to the College, the Student Conduct Administrator or Dean of Students will meet with you to discuss your options. If you wish to report the incident to the Walla Walla Police Department, College personnel such as the Sexual Misconduct Prevention Coordinator or a Security Officer, will assist you in making this report, if requested. You can either be accompanied to the police station to make a statement or it can be arranged for an officer to take your statement at an on-campus location of your choice.

A domestic violence officer from the Walla Walla Police Department is available to talk to you if you are not sure you want to make a report to the police department. This person is available from 8:00-5:00 Monday-Friday at **(509) 524-4400** or **(509) 527-4434**. If you do choose to make a report to the Walla Walla Police Department, an officer will talk to you and explain your rights as a victim and your right to have an advocate assigned to you. The advocate may be a person of your own choosing or an advocate from the YWCA. The officer will inform you that the local Walla Walla paper, Union-Bulletin, does not publish the names of sexual assault victims as well as the protocol for a police investigation.

Finally, the College will change a victim’s academic and/or living situation after an alleged sex offense, if those changes are requested by the victim and are reasonably available.

Sexual Misconduct Policy

Introduction

Whitman College strives to provide a safe environment in which students can pursue their education free from the detrimental effects of sexual misconduct, which includes sexual harassment and sexual assault. Therefore, the College seeks to educate students, faculty and staff about these issues and to provide a means of recourse for those students who believe they have experienced such behavior. The College

reserves the right to respond with whatever measures it deems appropriate to prevent sexual misconduct and preserve the safety and well-being of its students.

Purpose

- To define sexual misconduct involving students, which includes sexual harassment, domestic violence, intimate partner violence, stalking, other forms of non-consensual sexual behavior, and sexual assault
- To identify resources and support for students reporting an incident of sexual misconduct
- To establish procedures for filing complaints of sexual misconduct
- To affirm the College's commitment to preventing sexual misconduct
- To respond appropriately when incidents do occur.

Sexual Misconduct Defined

The College prohibits sexual misconduct in any form. Sexual misconduct is a broad term encompassing any unwelcome behavior of a sexual nature that is committed without consent or by force, intimidation, coercion or manipulation. Sexual misconduct can occur between persons of the same or different genders.

Sexual Harassment is defined as unwelcome verbal or physical conduct of a sexual nature that is sufficiently severe or persistent or pervasive such that it unreasonably interferes with, limits or deprives someone of the ability to participate in or benefit from the College's educational programs or employment opportunities. The unwelcome behavior may be based on power differentials (*quid pro quo*), the creation of a hostile environment or retaliation. A single instance of sexual assault may be sufficient to constitute a hostile environment.

The list of prohibited conduct under this policy includes, but is not limited to, the following:

- Unwelcome sexual advances or propositions that interfere with a student's education or employment opportunities
- Using electronic devices or technology (e.g., cell phone, camera, email, Internet sites or social networks) to record or transmit nudity or sexual acts without a person's knowledge and/or permission
- Committing violence within a relationship (domestic violence or intimate partner violence)
- Excessive unwanted and persistent attention on a regular basis either with electronic devices or in person or other means (stalking)
- Intentionally observing nudity or sexual acts of another person without the person's knowledge or permission (voyeurism)
- Unwanted touching of the genitals, buttocks, or breasts that is intentional or other unwanted touching or groping
- Forcing/coercing someone to touch you or someone else in a sexual manner
- Threatening to sexually harm someone
- Initiating sexual activity with a person who is incapacitated and unable to provide consent due to alcohol and/or drug consumption or other condition
- Inducing incapacitation for the purpose of sexual exploitation
- Ignoring a sexual limit that has been communicated
- Coercing or intimidating someone into sexual behavior

- Sexual assault, including unwanted penetration of an orifice (anal, vaginal, oral) with the penis, finger or objects

Consent Defined

The College defines consent as a freely and affirmatively communicated willingness to participate in sexual activity, expressed by clear, unambiguous words or actions. It is the responsibility of the initiator of the sexual activity to ensure that he or she has the other person's consent to engage in sexual activity. Consent must be present throughout the sexual activity by all parties involved. At any time, a participant can communicate that he or she no longer consents to continuing the activity. Consent may never be obtained through the use of force, coercion, or intimidation or if the victim is mentally or physically disabled or incapacitated, including through the use of drugs or alcohol.

Students cannot assume consent because of the existence of a previous dating or sexual relationship. The use of alcohol or drugs does not diminish a student's responsibility to obtain consent for sexual activity.

Filing a Complaint

Students who have a complaint or who would like information about filing a complaint should contact the **Dean of Students Office Memorial Hall, Room 329, (509) 527-5158**. Prompt reporting of a complaint is strongly encouraged, as it allows rapid response to and resolution of prohibited or objectionable behavior. The passage of significant time between an incident and an investigation can result in memory lapses, the departure of key witnesses or other time-sensitive factors that can impair the investigation.

The Title IX Administrator will coordinate the College's response to reports of sexual misconduct. This includes:

- Making information regarding the Sexual Misconduct Policy and related services available to students in print and via the website
- Assisting complainants and respondents in understanding their rights
- Recommend necessary remedial short-term actions to provide appropriate support and safety. This would include facilitating requests for safe housing, negotiating academic accommodations and providing referrals to on and off campus resources
- Assist students who choose to report an incident of sexual misconduct to the Walla Walla Police Department or other law enforcement agencies
- Investigating reports of alleged sexual misconduct involving students
- Issuing no-contact and no-trespass directives
- Overseeing the adjudication process and if necessary the appeal procedures

Students involved in an incident of sexual misconduct have the right to:

1. A safe environment

The College will take whatever measures it deems reasonable and feasible to protect the safety of the campus community, and the well-being and rights of students. Such measures may include but are not limited to, modification of living arrangements, changing an academic or work schedule, or no-contact or no-trespass directives.

2. Respect

All parties involved in an incident of sexual misconduct will be treated with dignity, respect and fairness.

3. Be taken seriously

The College will treat all complaints seriously and will investigate all allegations of sexual misconduct.

4. Access to College resources and support

All parties will have full access to campus services designed to assist in such cases, including the Dean of Students' office, the Counseling Center and Health Center.

5. A fair conduct process

The College will conduct a fair and impartial investigation and adjudication

1. File a complaint with law enforcement agencies

The College will provide information about filing a criminal complaint and provide help contacting law enforcement agencies

2. Freedom from retaliation

The College will not tolerate any form of harassment, retaliation, and/or intimidation of the complainant or the respondent, or of those supporting either party. Any retaliatory action taken against a complainant or respondent or against their friends, acquaintances or other persons cooperating in the investigation of a charge of sexual misconduct is a violation of College policy.

3. Privacy

The sexual misconduct hearing is closed to the public. The written statements submitted by both parties are educational documents protected by the Family Educational Rights and Privacy Act.

Investigation and Adjudication Process

When the College has received actual notice of a gender-based complaint such as an incident of sexual misconduct, the Title IX Administrator will initiate an immediate preliminary investigation to determine if there is reasonable cause to charge the respondent, and if so, what policy violations should be alleged as part of the complaint.

1. If the preliminary investigation does not yield enough evidence to charge the respondent, the complainant will be notified and the investigation will not continue.
2. If there is evidence to support the allegation, the Title IX Administrator will assign an investigator to conduct a thorough, reliable and impartial investigation.
3. The Title IX Administrator will consult with the complainant to determine what interim actions are warranted by the college.
4. The Title IX Administrator will recommend advisers from the Whitman community who have experience with sexual misconduct cases to assist both the complainant and the respondent through the investigation and adjudication processes.
5. In consultation with the Title IX administrator, the investigator will identify alleged policy violations, key issues, and the scope of investigation.
6. The investigator and Title IX Administrator will develop the investigation strategy and outline a proposed timeline not to exceed 60 days.
7. The respondent will be notified of the allegation and the ensuing investigation.
8. Respondents may choose not to participate in the investigation; however, the investigation will proceed and the finding will be based on the all available evidence.
9. Based on information from the investigation, including interviews, supporting evidence and other relevant information, the Title IX Administrator will make a recommendation for a finding using a preponderance of evidence standard and a recommended sanction if appropriate.

10. The Dean of Students and/or the Title IX Administrator will meet with the respondent to go over the Title IX report which will include a range of recommended sanctions if appropriate. A second meeting will be scheduled within a timely manner agreeable to both parties, ideally within two weekdays.
11. The complainant will be apprised of the finding.
12. If the respondent accepts the finding, the case will be referred to the Council on Sexual Misconduct to decide on sanctions if appropriate. Sanctions that do not involve suspension or dismissal can be imposed by the Dean of Students. The complainant has the opportunity to submit or present an impact statement at a sanctioning hearing.
13. If the respondent contests the finding, the Council on Sexual Misconduct will be convened to decide the case based on information in the investigation report, statement from the complainant or other witnesses if appropriate, and the statement from the respondent outlining his or her rationale for contesting the finding.
14. The complainant will be apprised of the hearing and his or her possible participation.
15. Both parties will be notified of the decision separately within two weekdays of the decision.
16. Both the complainant and the respondent have the right to appeal the decision of the council within three weekdays after being informed of the decision.
17. Although individuals may consult an attorney, the College's investigations, hearings and appeal processes are not legal proceedings and attorneys may not be present or participate.

The Council on Sexual Misconduct

The Council on Sexual Misconduct is an ad hoc committee of the Council on Student Affairs and is the official body delegated to decide responsibility and/or sanctions when alleged sexual misconduct is brought to a Formal Hearing. The Dean of Students chairs the Council on Sexual Misconduct but does not vote. The Dean moderates the proceedings and ensures that policy is followed.

The Dean of Students will choose two students and two faculty members from the Council on Student Affairs and two non-entry level staff members at the College. The Council must be gender balanced.

All participants on the Council on Sexual Misconduct must satisfactorily complete the College's council training seminar. It is advisable that participants be retrained annually and mandatory that they be retrained at least every three years.

If not enough faculty and/or student members of the Council on Student Affairs are able to serve, the Dean will choose replacement faculty and student members who have previously been trained.

The Role of the Adviser

1. The complainant and respondent have the right to have an adviser who will help them as they go through the adjudication process and prepare for the hearing if necessary.
2. Parties may select an adviser from the Whitman community (but not a member of the Counseling Center or Health Center) to provide support and guidance during the hearing. The Title IX Administrator will recommend faculty or staff members who are qualified to advise the parties involved.
3. Students may choose to have no adviser or they may choose an adviser other than one that is recommended by the Title IX Administrator.

4. Advisers recommended by the Title IX Administrator will have completed the College's sexual misconduct council training seminar.
5. The adviser's role is to provide support and to give advice based on their knowledge of the college process.
6. Advisers do not assume a lawyerly role nor should they interrupt or interfere with the adjudication process.
7. The advisers may not contact any voting members of the Council, witnesses, the adviser for the other party, or the other party.
8. During the hearing, the adviser may only speak to the student and may not take on any role other than adviser.
9. Advisers must not have a conflict of interest with either party. The Dean of Students will determine whether a conflict exists.

The Council on Sexual Misconduct Hearing Procedures

1. Prior to a hearing, both parties may meet separately with the Dean of Students or Title IX Administrator to go over the hearing procedures.
2. The Dean of Students and/or the Title IX Administrator will set the date of the hearing. The College will make every effort to proceed promptly.
3. Prior to the hearing the Dean of Students and/or Title IX Administrator will ask the respondent to present the reason(s) he or she does not accept the finding or recommended sanction from the Title IX report.
4. The respondent and complainant (if appropriate) will be given a letter outlining their rights and relevant information regarding the hearing such as time and place, and a list of names of members of the Council on Sexual Misconduct.
5. The respondent and/or the complainant may challenge any voting member of the Council on Sexual Misconduct for cause within twenty four hours after receiving the list of members. The Dean of Students will rule on all such challenges.
6. The College recognizes that the parties may consult with legal counsel concerning their situations. The College does not permit legal counsel to participate in hearing and appeal proceedings.
7. The College will not permit retaliation of any kind against participants in proceedings under the policy including advisers. Sanctions for retaliation can be as severe as for sexual misconduct.
8. At the hearing, the Dean of Students will make introductions and explain the purpose of the hearing and the procedures.
9. In a hearing where the respondent is contesting a finding of the Title IX report, he or she may make opening statements, and explain his or her case.
10. The complainant, respondent, and witnesses may be asked to make or submit a statement or answer questions from the council.
11. The members of the Council, the Title IX Administrator, the complainant, and the respondent may ask questions. The Dean of Students will only allow questions directly related to the incident; the Dean will determine each question's relevance. The complainant and respondent will give their questions to the Dean to present in order to minimize conflict between the parties during the proceeding.
12. The proceedings, other than deliberations, will be recorded.
13. In cases where either party feels unable to be in the same room with the other, the College will make suitable arrangements to keep the parties separate but allow both parties to hear and respond to all proceedings of the Council prior to deliberations.

14. Following deliberations, the members of the Council will report their decision to the Dean by secret ballot. At least four affirmative votes of the six members of the Council are required to find a student responsible for violating the policy.
15. The Council must consider only the evidence from the Title IX report or information presented at the hearing.
16. The standard of evidence shall be "preponderance of evidence."
17. If the Council on Sexual Misconduct finds the respondent responsible for violating the Sexual Misconduct Policy, the Council will assign the sanctions, as determined by consensus of the Council. The Council will take into account documentation that the Dean of Students has regarding previous violations of the Sexual Misconduct Policy and/or previous serious violations of other College conduct policies, and an impact statement from the complainant when determining the sanction. In reporting the previous violations, the Dean will not reveal the names of previous complainants.
18. The sanctions may include:
 - Mandatory participation in special educational programs or other sanctions determined by the Council. Failure to comply will lead to more serious sanctions.
 - Suspended conduct probation. Under suspended conduct probation, any further violation could result in conduct probation or a more severe penalty.
 - Conduct probation. Conduct probation may prohibit student participation in campus activities, such as extra-curricular activities, public performances, public office in student organizations, or participation in commencement or other official ceremonies. If the student does not comply with the terms of conduct probation, other sanctions may apply.
 - Suspension from the College, with reinstatement dependent upon the fulfillment of stipulated conditions
 - Dismissal from the College
 - Sanctions may also include written warnings, restitution or other actions appropriate to the offense.
19. The Dean of Students or Title IX Administrator will notify both parties of the outcome of the hearing no later than two weekdays after the Council's decision. The Dean of Students or Title IX Administrator will notify the respondent and the complainant separately.
20. The Dean of Students, omitting the parties' names, will report the decisions and sanctions to the Council on Student Affairs.
21. If the Council on Sexual Misconduct finds the respondent in violation of the policy, the letter to the respondent stating the decision and sanctions will become part of the student's permanent record. After graduation, the student may petition to have the letter removed if conditions set by the Council have been met. The Dean of Students, in consultation with the Title IX Administrator and the Chair of the Faculty, will consider the petition.
22. No College employee who has participated in the proceedings in good faith and who acted reasonably in the best interests of the College shall be liable for any loss or damage incurred. The College has a policy to indemnify College employees and students carrying out their duties as members of a judicial board from any liability or costs incurred because of their job related activities.

Appeal Process

1. Either the complainant or the respondent may appeal the decision of the Council on Sexual Misconduct to the Chair of the Faculty. All appeals must be made in writing within three weekdays after being informed of the outcome.
2. In the event that an accused individual accepts the findings of the investigation, those finding cannot be appealed.
3. The grounds for appeal may only be:
 - New evidence not available at the time of the investigation that may substantially alter the outcome, or;
 - Substantial procedural error(s) that may alter the outcome.
4. All sanctions imposed will be in effect during the appeal process.
5. The Chair of the Faculty, to whom the appeal is made, will act on the petition in one of three ways: he/she may decide to hear the appeal and then rule; may form a panel to hear the appeal; may reject the appeal.
6. The Chair of the Faculty can remand the appeal petition to the original Council on Sexual Misconduct for supplementation of the record or clarification of their decision.
7. If the Chair of the Faculty decides to select a new Council on Sexual Misconduct, the College will select members of the Sexual Misconduct Appeal Board using the same criteria it uses to select the members of the Council on Sexual Misconduct. No one who served on the Council may sit on the Sexual Misconduct Appeal Board. The Chair of the Faculty will chair the Sexual Misconduct Appeal Board. He or she does not have a vote on the Board.
8. The Chair of the Faculty will notify the parties and witnesses of the date, time and location of the Appeal Hearing and the names of the members of the Sexual Misconduct Appeal Board. The complainant or respondent must make challenges to its members no later than twenty four hours after receiving notification.
9. The College will hold the appeal hearing as quickly as possible.
10. The Chair of the Faculty will decide what evidence and/or witnesses are relevant to the appeal. If the Chair of the Faculty deems new evidence or previously excluded evidence admissible, each party and the Title IX Administrator will have the opportunity to respond in person or in writing to that evidence.
11. The Sexual Misconduct Appeal Board will use the standard of evidence of "preponderance of evidence." Four affirmative votes are necessary to overturn the original decision and/or sanctions and render a new decision and/or sanctions, if applicable.
12. As soon as possible, and after consulting with appropriate College officials, the Chair of the Faculty will notify the respondent and the complainant in writing of the decision.

Sex Offender Registration

The "Campus Sex Crimes Prevention Act" (section 1601 of Public Law 106-386) is a federal law enacted on October 28, 2000 that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or working or volunteering on campus. It was sponsored by U.S. Senator Jon Kyl of Arizona and supported by Security On Campus, Inc.

The Act amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. Requires that state procedures ensure that this registration information is

promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate State records or data systems. These changes took effect October 28, 2002. These requirements are tied to state eligibility for certain types of federal grant funding and must be implemented through state law.

It also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. These changes took effect October 28, 2002.

Lastly the Act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders; and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted. This amendment took effect on October 28, 2000.

Information about registered sex offenders is available from the Washington State Sex Offender Information Center. The URL for this site is: <http://ml.waspc.org/>. This site allows you to search for registered sexual offenders by county, city, zip code, offender's last name, or type of conviction. To review a listing of sex offenders registered in the city of Walla Walla, select city from the pull down menu and type in Walla Walla.

Daily Crime Log

A daily crime log has been created for the purpose of recording all alleged criminal incidents that are reported to Whitman Security Officers. The daily crime log includes the nature of the crime, the date/time the crime occurred, the date/time crime was reported, the general location of the crime, and the disposition of the crime. Crimes are logged in the order they are received by Security. The daily crime log is available on the web at <http://dailysecuritylog.wordpress.com/>.

Crime Statistics

Every college and university receiving Title IV funds must disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus security, local law enforcement, and other school officials who have "significant responsibility for student and campus activities" such as a student conduct administrator. Whitman College does not have a written policy which requires psychological and pastoral counselors to inform their clients of the procedures to report crime to Security Officers and/or local law enforcement. However, medical and mental health practitioners and ecclesiastical leaders excluded from reporting can contribute to anonymous, aggregate data collection.

Crimes are reported in the following 8 major categories, with several sub-categories: 1.) Criminal Homicide broken down by a.) Murder and Non-negligent Manslaughter and b.) Negligent manslaughter; 2.) Sex Offenses broken down by a.) Forcible Sex Offenses (includes rape) and b.) Non-forcible Sex Offenses (statutory rape and incest); 3.) Robbery; 4.) Aggravated Assault; 5.) Burglary; 6.) Motor Vehicle Theft; 7.) Arson; 8.) Hate Crimes. (NOTE: For a thorough explanation of the Clery forcible and non-forcible crime statistics go to: <http://www.whitman.edu/content/smrn/clery>. Colleges and universities are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral: 1.)

Liquor Law Violations; 2.) Drug Law Violations; and 3.) Illegal Weapons Possession. If both an arrest and referral are made only the arrest is counted.

The statistics are also broken down geographically into on campus, on-campus student residential facilities, non-campus buildings and property, or on public property such as streets and sidewalks. Listed below are the Whitman College crime statistics for the most recent 3-year period including 2012, 2011 and 2010.

Crime Statistics for 2012, 2011 and 2010

	2012	2012	2012	2012	2012	2011	2011	2011	2011	2011	2010	2010	2010	2010	2010
	OC	OCRH	NCP	PP	*OFF	OC	OCRH	NCP	PP	*OFF	OC	OCRH	NCP	PP	*OFF
Criminal Homicide:															
~Murder/Non-Negligent Manslaughter	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
~Negligent Manslaughter	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
**Forcible Sex Offenses:															
~Forcible Rape	1	1	0	0	2	1	0	0	0	0	0	0	0	0	3
~Forcible Sodomy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
~Sexual Assault with a weapon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
~Forced Fondling	2	1	1	0	0	0	0	1	0	1	0	0	2	0	1
**Non-Forcible Sex Offenses:															
~Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*
~Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*
Robbery:															
	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
Aggravated Assault:															
	0	0	0	0	*	0	0	0	0	*	0	0	1	0	*
Burglary:															
	3	1	0	0	*				0	*	1	1	1	0	*
Motor Vehicle Theft:															
	0	0	0	0	*	0	0	0	0	*	1	0	0	0	*
Arson:															
	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
Hate Crimes:															
	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
Alcohol Violations:															
~Arrests	1	0	0	0	*	0	0	0	0	*	0	0	0	0	*
~Referrals	36	32	8	1	*	12	12	0	0	*	26	19	1	0	*
Drug Violations:															
~Arrests	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
~Referrals	55	48	0	0	*	10	9	0	0	*	17	13	0	0	*
Weapon Violations															
~Arrests	0	0	0	0	*	0	0	0	0	*	0	0	0	0	*
~Referrals	1	0	0	0	*	0	0	0	0	*	0	0	0	0	*

OC=On-campus; **OCRH**=On-campus residence halls; **NCP**=Non-campus property; **PP**=Public property; ***OFF**=Off-campus (*category added by Whitman College for sex offense statistics only);
****** Reported by the college's sexual misconduct coordinator

2013 Annual Fire Safety Report

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution.

On-Campus Student Housing Fire Report Statistics for 2012, 2011 and 2010:

2012 Fire Reports	Total Fires at this Location	Fire Number	Cause of Fire	Number of Injuries Requiring Medical Treatment at a Treatment Facility	Number of Deaths Related to Fire	Monetary Value of Property Damage
Anderson Hall	0	0	N/A	N/A	N/A	N/A
Asian Studies Interest House	0	0	N/A	N/A	N/A	N/A
College House	1	1	Result of unintentional action: Open Flames	1	0	\$0.00
Community Service House	0	0	N/A	N/A	N/A	N/A
Douglas Hall	0	0	N/A	N/A	N/A	N/A
Environmental Interest House	0	0	N/A	N/A	N/A	N/A
Fine Arts House	0	0	N/A	N/A	N/A	N/A
French House	0	0	N/A	N/A	N/A	N/A
German Interest House	0	0	N/A	N/A	N/A	N/A
Global Awareness Interest House	0	0	N/A	N/A	N/A	N/A
Jewett Hall	0	0	N/A	N/A	N/A	N/A
La Casa Hispana Interest House	0	0	N/A	N/A	N/A	N/A
Lyman House	0	0	N/A	N/A	N/A	N/A
Marcus House	0	0	N/A	N/A	N/A	N/A
Mecca - Multi Ethnic House	0	0	N/A	N/A	N/A	N/A
Phi Delta Theta	0	0	N/A	N/A	N/A	N/A
Prentiss Hall	0	0	N/A	N/A	N/A	N/A
Reid Campus Center	0	0	N/A	N/A	N/A	N/A
Sigma Chi	0	0	N/A	N/A	N/A	N/A
Tamarac House	0	0	N/A	N/A	N/A	N/A
Tekisuijuku Interest House	0	0	N/A	N/A	N/A	N/A
Writing Interest House	0	0	N/A	N/A	N/A	N/A

2011 Fire Reports	Total Fires at this Location	Fire Number	Cause of Fire	Number of Injuries Requiring Medical Treatment at a Treatment Facility	Number of Deaths Related to Fire	Monetary Value of Property Damage
Anderson Hall	0	0	N/A	N/A	N/A	N/A
Asian Studies Interest House	0	0	N/A	N/A	N/A	N/A
College House	0	0	N/A	N/A	N/A	N/A
Community Service House	0	0	N/A	N/A	N/A	N/A
Douglas Hall	0	0	N/A	N/A	N/A	N/A
Environmental Interest House	0	0	N/A	N/A	N/A	N/A
Fine Arts House	0	0	N/A	N/A	N/A	N/A
French House	0	0	N/A	N/A	N/A	N/A
German Interest House	0	0	N/A	N/A	N/A	N/A
Global Awareness Interest House	0	0	N/A	N/A	N/A	N/A
Jewett Hall	0	0	N/A	N/A	N/A	N/A
La Casa Hispana Interest House	0	0	N/A	N/A	N/A	N/A
Lyman House	0	0	N/A	N/A	N/A	N/A
Marcus House	0	0	N/A	N/A	N/A	N/A
Mecca - Multi Ethnic House	0	0	N/A	N/A	N/A	N/A
Phi Delta Theta	0	0	N/A	N/A	N/A	N/A
Prentiss Hall	0	0	N/A	N/A	N/A	N/A
Reid Campus Center	0	0	N/A	N/A	N/A	N/A
Sigma Chi	0	0	N/A	N/A	N/A	N/A
Tamarac House	0	0	N/A	N/A	N/A	N/A
Tekisuijuku Interest House	0	0	N/A	N/A	N/A	N/A
Writing Interest House	0	0	N/A	N/A	N/A	N/A

2010 Fire Reports	Total Fires at this Location	Fire Number	Cause of Fire	Number of Injuries Requiring Medical Treatment at a Treatment Facility	Number of Deaths Related to Fire	Monetary Value of Property Damage
Anderson Hall	0	0	N/A	N/A	N/A	N/A
Asian Studies Interest House	0	0	N/A	N/A	N/A	N/A
College House	0	0	N/A	N/A	N/A	N/A
Community Service House	0	0	N/A	N/A	N/A	N/A
Douglas Hall	0	0	N/A	N/A	N/A	N/A
Environmental Interest House	0	0	N/A	N/A	N/A	N/A
Fine Arts House	0	0	N/A	N/A	N/A	N/A
French House	0	0	N/A	N/A	N/A	N/A
German Interest House	0	0	N/A	N/A	N/A	N/A
Global Awareness Interest House	0	0	N/A	N/A	N/A	N/A
Jewett Hall	0	0	N/A	N/A	N/A	N/A

La Casa Hispana Interest House	0	0	N/A	N/A	N/A	N/A
Lyman House	0	0	N/A	N/A	N/A	N/A
Marcus House	0	0	N/A	N/A	N/A	N/A
Mecca - Multi Ethnic House	0	0	N/A	N/A	N/A	N/A
Phi Delta Theta	0	0	N/A	N/A	N/A	N/A
Prentiss Hall	0	0	N/A	N/A	N/A	N/A
Reid Campus Center	0	0	N/A	N/A	N/A	N/A
Sigma Chi	0	0	N/A	N/A	N/A	N/A
Tamarac House	0	0	N/A	N/A	N/A	N/A
Tekisuijuku Interest House	0	0	N/A	N/A	N/A	N/A
Writing Interest House	0	0	N/A	N/A	N/A	N/A

All fires shall be reported to the Office of Residence Life and the College Security Department.

Description of on-campus student housing fire safety systems:

- Each building has at least one fire pull station on every floor.
- Every residence hall has a fire evacuation route posted on each floor.
- All residence halls are equipped with emergency exit doors.
- All residence hall rooms and interest house rooms are equipped with battery operated smoke detectors.
- All residence halls have hard wired smoke detectors, with battery back-up, including the hallways and general living areas.
- All residence halls are equipped with fire suppression systems, except for Tamarac House.
- Each building is equipped with at least one fire extinguisher per floor.
- Every college residence is equipped with fire extinguishers.

Fire evacuation procedures when the alarm sounds:

1. Close the door when leaving to prevent fire and smoke from spreading.
2. Proceed quietly to your exit route and out of the nearest exit door.
3. Walk swiftly. **DO NOT RUN OR PUSH.**
4. After leaving the building, move to the front and away from the building.
5. Do not return to the building **FOR ANY REASON** until the all clear is given by the College staff.

Number of regular mandatory supervised fire drills:

Each residence hall has one fire evacuation drill conducted and evaluated by the College Security Department, fall semester. In 2012 the Security Department conducted nine supervised fire drills at various residential facilities.

Polices on portable electronic appliances, smoking, open flames, and other prohibited items.

On-campus housing facilities have prohibitions against the following activities:

1. Smoking
2. Using lighted candles, incense or other open flamed devices.
3. Cooking in unapproved areas (bedrooms) including use of toaster ovens, and other appliances with an open heating element. Microwaves are allowed.
4. Possession of space heaters.
5. Misuse of extension cords.
6. Tampering with or blocking any fire protection equipment.
7. Possession or use of fireworks.

8. Use of flammable cleaning fluids.
9. Storage of any flammable liquids in open or unsound containers.
10. Any decorating which involves excessive use of non-fire resistant materials.
11. Remaining in the building when then fire alarm sounds.
12. Removal of smoke detectors.

Additional information is available on the following web sites, Whitman College Handbook:

http://www.whitman.edu/content/academic_resources/handbooks/student_handbook

Residence Assistant Handbook

http://www.whitman.edu/content/residence_life/staff-resources/ra-handbook

Campus Security Department

<http://www.whitman.edu/content/security/>

Fire safety education and training programs for students, faculty, and staff:

The College Security Department and/or Residence Life provide training to housing staff including Resident Assistants, Student Academic Advisors, and Resident Directors. The training includes information on fire protection features of facilities, fire prevention, emergency procedures, and conducting fire safety education for residents.

Plans for future improvements in fire safety:

Whitman College continually evaluates the fire protection system in residential facilities. Upgrades to the system occur through replacements or building renovations.

Conclusion

If you have questions about any of the information in the annual security report or the annual fire safety report, please contact security at 509-527-5777. Thank you.